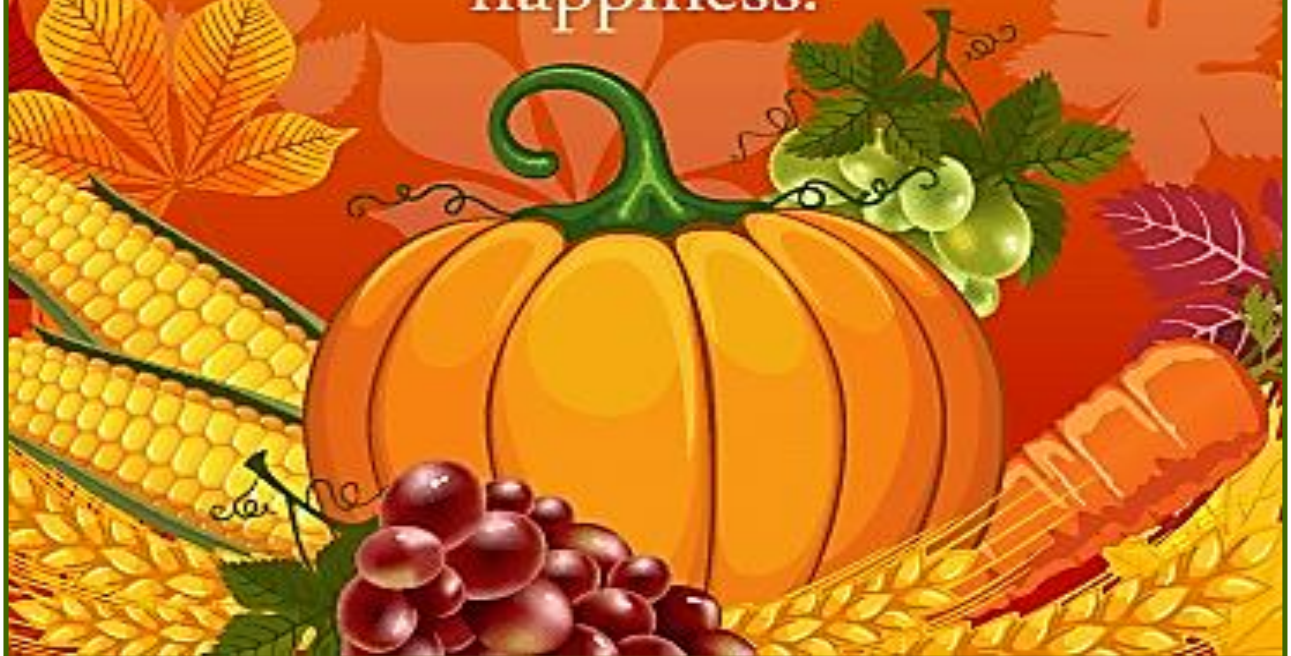


Buford Housing Authority
"The Interview"
November 2019, Newsletter

Happy Thanksgiving

Sending warm wishes for
a holiday celebration filled with
everything that brings you
happiness.



"Interview"

A newsletter for the Residents of the
Buford Housing Authority
Calendar of Events for November 2019

**LAST DAY TO PAY RENT IS
FRIDAY, November 8, 2019.**



Buford Housing Authority Resident Association
kindly invites you to the

Children's Holiday Party

Saturday, December 14th from 12:00-4:00pm

**For resident children
Ages 1-12 years old**

**Housing Authority
Community Building
100A Circle View
Buford, GA 30518**

**Children must be
accompanied by a parent**

Buford Housing Residents Only



Please cut and return the form below to the Buford Housing office by Friday, November 15th

Name of Head of Household _____

Address	Child's Name (must be listed on lease)	Gender circle one	Age 1-12 years
Apartment number _____		Boy Girl	
___ Church St. ___ Hall Place		Boy Girl	
___ Circle View Dr. ___ Reed Blvd.		Boy Girl	
___ East Park St. ___ South St.		Boy Girl	
___ Forest St. ___ Trail View Dr.		Boy Girl	
		Boy Girl	

FREEZE

WARNING

Inclement weather is coming.
You **MUST** follow community guidelines to ensure the safety of our property as well as your own.

- Let faucets drip
- Keep thermostat above 65°
- Open cabinet doors below sinks

DRIPPING FAUCETS: During periods of very cold weather when the temperature is expected to be below freezing, you are required to let the water in your kitchen sink, bathroom sink and bathtub drip or run a tiny stream of water. The Housing Authority pays for your water and this action should generally prevent your pipes from freezing. We also require that you leave the cabinet doors open in your kitchen and bathroom which will help prevent the pipes from

freezing. If your water pipes freeze, you will have no water until they thaw and there is nothing that Maintenance can do speed up the thawing of frozen water pipes in the walls.

From your lease:

4. UTILITIES

B. I agree to maintain heat to the apartment sufficient to prevent freezing of piped water. If for any reason, I am unable to maintain sufficient heat, I will immediately notify the Authority. During periods of very cold weather, I shall allow faucets in my kitchen and bathroom to drip or run slowly and I will open the cabinet doors under my sinks to allow heated air from my apartment to enter the cabinets as these actions may prevent the freezing of water in the pipes associated with my apartment. I will be charged for any damages resulting from my failure to maintain sufficient heat or to notify the Authority. I will take action to conserve energy including keeping lights off during the day and keeping windows closed during the winter. I will not permit anyone to use electricity, gas and/or water except for my family or housing authority staff. I agree not to utilize water for recreation purposes. I agree to report all minor water leaks to the Authority office within three (3) working days and will immediately report any major leaks.





CODE OF CONDUCT: When you signed your lease, you agreed to abide by the Authority's Code of Conduct.

What is a Code of Conduct?

A code of conduct is a set of rules outlining the norms, rules, and responsibilities of, and or proper practices for, an individual.

It would be a good idea to review BHA's CODE OF CONDUCT from your lease.

20. CODE OF CONDUCT

- A. I agree to conduct myself and cause others who are on the premises with my consent to conduct themselves in a manner that will not disturb my neighbor's peaceful enjoyment of their accommodations and will be conducive to maintaining the neighborhood in a decent, safe and sanitary condition.
- B. I agree that I will not allow any person or guest in the dwelling unit or on the premises leased by me to partake in any illegal activity.
- C. I agree to report to the local officials, and then to the authority all illegal activity or activities known to or observed by me occurring in the common areas of the Authority's premises or my dwelling unit, or in any other dwelling unit of the Authority's property, as soon as I become aware of such activity.
- D. I agree not to use loud, profane, abusive, or threatening language when speaking to, or in the presence of, Housing Authority staff.
- E. I agree not to allow any individual that has been barred or banned from the Authority's property, or evicted from an Authority dwelling unit for cause other than non-payment, to be on any property for which I have responsibility.
- F. I agree that any repeated violations of this Code of Conduct section will be considered serious violations of the terms and conditions of this Lease.

Examples of violations of the CODE OF CONDUCT:

Doing anything that disturbs the peace of the neighborhood. Noise (especially after dark), noisy pets, music, or guests, not cleaning up after your pet, trash in your yard or parking space, children causing disturbances, improper driving, smoking, disruptive guests, etc.

Have you or anyone in your household witnessed or are you aware of any illegal activity occurring on the Authority premises? Did you know you are to report to the local officials, and then to the Authority all illegal activity, as soon as you become aware of such activity on the Authority property?

Working together, we can keep our neighborhoods in a decent, safe and sanitary condition.

Tips to Select LED Bulbs

Why You Can't Use Certain LED Bulbs in Enclosed Fixtures?

Enclosed light fixtures that don't allow for proper ventilation can drastically affect the temperature of the LED bulb, causing it to overheat and shortening the lifespan of the bulb and possibly causing damage to the fixture. That's why some bulbs will tell you not to use it in an enclosed ceiling fan or fully enclosed light fixture.

What is an Enclosed Fixture?

An enclosed fixture is any fixture or application where the light bulb is encased in a way that does not allow for proper airflow or ventilation. This

includes but is not limited to porch lights where the bottom is glass or plastic instead of open air, enclosed Mason jar light fixtures, and flush mounted ceiling fixtures with a full glass globe.



How Do I Know if a Light Bulb is Rated for Enclosed Fixtures?

Check the packaging and the bulb itself. It should state "Suitable or Rated for Enclosed Fixture". Using an LED bulb in an enclosed fixture when it isn't designed for that may cause the bulb to overheat, potentially causing damage to the light bulb and fixture. Even a little extra heat can shorten the lifespan of the bulb and keep you from enjoying the full value of your investment.



ANSWERING SERVICE: When calling the after-hours answering service please remember, Maintenance staff will only come out for emergency problems. An emergency problem includes, but is not limited to, issues with toilet or water leaks; no hot water or a leaking water heater; no heat or air conditioning, smoke alarm beeping, locked out of unit; gas leak; major electrical issues; non-working refrigerator etc.

When you call the answering service please give them the following information:

- Your name
- The head of household's name
- The complete address
- A description of the problem or emergency
- A working phone number where you can be reached to answer questions regarding your emergency.



The answering service will relay your message to the Maintenance man who is on-call and he will call you back to get the details of the problem. It is important that you answer his call so he can assess the situation and bring the appropriate repair supplies and equipment.



BUFORD HOUSING AUTHORITY MOVING TO PROVIDE ONLINE RENT PAYMENTS!

Our office is working hard to help make it easier for our tenants to make their rent payments online! Our website www.bufordhousing.com has been updated and the payment portal is expected to go live December 1st. We will be sending out a letter explaining the details. We are excited to offer our residents this new opportunity.

DOWNLOAD FORMS FROM THE WEBSITE!

If you go to our site www.bufordhousing.com you will already note that we have made it easier for you to get any forms you need to report income, Authorization of Release, Child Care and background consent forms. If you go to the Public Housing Tab and select "Tenant Forms" you can now print off these form(s) directly to your home printer. We'll continue to update the site with additional forms for your convenience in the near future.



DON'T FORGET TO GET YOUR TEXT AND EMAIL ALERT FORM BACK TO OUR OFFICE!!

We want to keep the lines of communication open with you!! Please make sure to complete your **TEXT AND EMAIL ALERT FORM** and turn it in to the front office if you have not already done so. If you don't have the form, we have made them available in our lobby. When you come in to make rent payments this month please make sure to complete one of these forms and turn it in.

United States[®] Census 2020

CENSUS 101

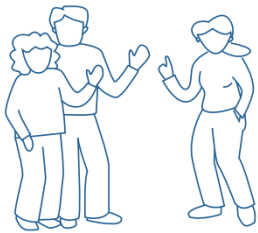
What is a census and why is it important?

Once a decade, America comes together to count every resident in the United States, creating national awareness of the importance of the census and its valuable statistics. The decennial census was first taken in 1790, as mandated by the **Constitution**. It counts our population and households, providing the basis for **reapportioning**

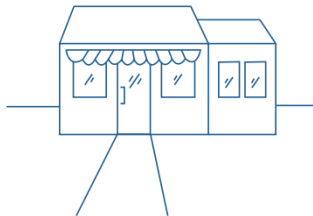
congressional seats, redistricting, and distributing more than \$675 billion in federal funds annually to support states, counties and communities' vital programs — impacting housing, education, transportation, employment, health care and public policy.

HOW THE CENSUS BENEFITS YOUR COMMUNITY

Federal funds, grants and support to states, counties and communities are based on population totals and breakdowns by sex, age, race and other factors. Your community benefits the most when the census counts everyone. People in your community use census data in all kinds of ways, such as these:

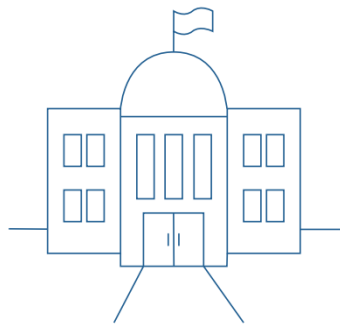


Residents use the census to support community initiatives involving legislation, quality-of-life and consumer advocacy.

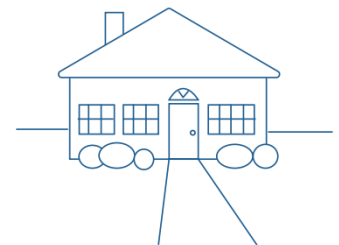


Businesses use Census Bureau data to decide where to build factories, offices and stores, and these create jobs.

Local government officials use the census to ensure public safety and plan new schools and hospitals.



Real estate developers and city planners use the census to plan new homes and improve neighborhoods.



The **next census** is coming in 2020. Counting an increasingly diverse and growing population is a massive undertaking. It requires years of planning and the support of thousands of people.

Ultimately, the success of the census depends on everyone's participation. The Census Bureau depends on cross-sector collaborations with organizations and individuals to get people to participate.

The 2020 Census is important for you and your community, and you can help.

FOR MORE INFORMATION VISIT THE 2020 CENSUS WEBSITE
www.2020Census.gov

CENSUS 101: WHAT YOU NEED TO KNOW

The 2020 Census is closer than you think!

Here's a quick refresher of what it is and why it's essential that everyone is counted.

Everyone counts.

The census counts every person living in the U.S. once, only once, and in the right place.



It's about fair representation.

Every 10 years, the results of the census are used to reapportion the House of Representatives, determining how many seats each state gets.



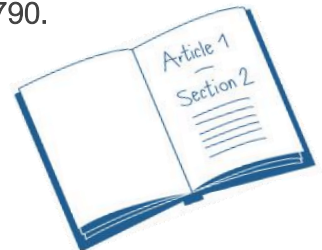
It's about redistricting.

After each census, state officials use the results to redraw the boundaries of their congressional and state legislative districts, adapting to population shifts.



It's in the Constitution.

The U.S. Constitution requires a census every 10 years. The census covers the entire country and everyone living here. The first census was in 1790.



Taking part is your civic duty.

Completing the census is required: it's a way to participate on our democracy and say, "I COUNT!"



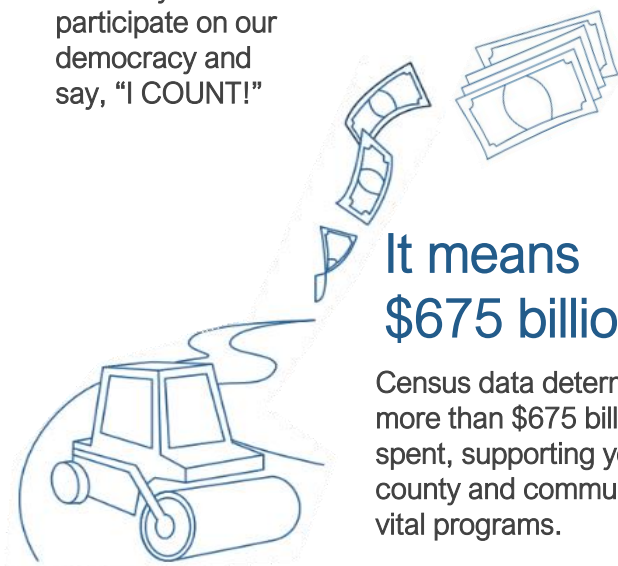
It means \$675 billion.

Census data determine how more than \$675 billion are spent, supporting your state, county and community's vital programs.

Your data is confidential.

Federal law protects your census responses. Your answers can only be used to produce statistics.

By law we cannot share your information with immigration enforcement agencies, law enforcement agencies, or allow it to be used to determine your eligibility for government benefits.



2020 PHADA SCHOLARSHIP PROGRAM

Scholarships for high school seniors living in public or assisted housing at a PHADA member agency

Applications are available in the BHA office and must be completed and returned no later than January 6th, 2020. See Peggy Denson for details.



Three Scholarships Will Be Awarded

Stephen J. Bollinger Memorial Scholarship	\$7,000
Freedom & Civil Rights Scholarship*	\$5,000
Mutual of America Life Insurance Company Scholarship	\$5,000

PHADA'S SCHOLARSHIP PROGRAM

In order to encourage academic excellence and community responsibility among high school students, PHADA has implemented a scholarship program for graduating seniors who are preparing to enter college. PHADA will award three (3) scholarships to deserving youth currently residing in a PHADA member agency.



NEW MAILBOXES: New cluster mailboxes have been ordered for Circle View Drive and Trail View Drive in Buford as well as Reed Boulevard in Flowery Branch. We are expecting them to be installed in December. These new units feature an outgoing mail compartment as well as a parcel locker.

The Parcel locker is a method for USPS to delivery packages. Dual, captive locking system allows USPS to deliver a package to the locker leaving the key in the tenant's mailbox. The package is retrieved by the tenant and key is retained securely in the lock for the Postal Service to retrieve and reuse for the next package delivery.

Tenants on these streets will receive notices when the changes will take place and how they can get their new keys.

NOTICE: This will inform you that Maintenance personnel will be going door to door during the month of **December on the 2nd, 3rd, 4th, 5th, & 6th** to replace furnace filters and to check the vent systems. Maintenance will be going into each room to check every vent. This is your NOTICE that Maintenance personnel will be coming into your apartment.

Please make sure your maintenance closet is not blocked with furniture or other personal belongings.



GWINNETT COUNTY
PUBLIC LIBRARY

BUFORD-SUGAR HILL BRANCH
2100 Buford Highway, Buford, GA 30518

Buford – Sugar Hill Library

2100 Buford Highway, Buford, GA 30518 ♦ 770-978-5154 ♦ gwinnettpl.org



LEARN

Gwinnett Recycles!
Thursday, November 7 @ 11:00 am
Learn tips and tricks for recycling
right at home.

GROW

Discover: Acting
November 12 @ 5:30 pm
Join actor Leslie Dunn as she
discussed the ins and outs of
working in Hollywood.



CONNECT

Dinovember:
November 25, 26, & 27 @ 2:00
Kids learn about dinosaurs with
hands-on activities like digging
for fossils and making their own!



GWINNETT COUNTY
PUBLIC LIBRARY

To All Veterans



Whether at Home or Abroad
Active Duty ★ Reserves ★ Retired
All Americans Say:
THANK YOU!

Veterans Day is Monday, November 11th



This is a reminder that the Buford Housing Authority properties are served by natural gas as provided through the Buford Housing Authority owned gas pipeline system. Natural gas is efficient and reliable and is used as an energy source for heating, water heating and sometimes cooking. Here are a few ways to ensure the safe operation of our pipeline system. If you smell natural gas (rotten egg smell) or hear a hissing sound coming from piping while on the premises, please leave the area

immediately and call the Buford Housing Authority office at 770-945-5212 or call 911 from a safe location. Please program the Buford Housing Authority office number into your cell phone, if possible. If you are inside a building, while exiting, do not turn on or off light switches, do not use the telephone or do anything that may create a spark.

Also, there should be no digging by residents or contractors on the property without first notifying the Georgia 811 Utility Protection Center (1-800-282-7411 or simply 811) as damage to the natural gas pipeline may occur.

If you have any questions, please contact the Buford Housing Authority Executive Director at 770-945-5212.